

EMERGENCY PREPAREDNESS COMMISSION

September 18, 2014

I. CALL TO ORDER

Meeting was called to order at 7:00 p.m.

Present: Don Clendenin, Betty Reutter, Nasir Lalani, Stephen Strauss, Tim Howard,
Mike Berryhill, Jonathan Nakapalua, Brian Shreve, Mercedes Albana
Excused: Pam Wells
Absent: Evelyn Chua
Liaison: Althea Polanski
Staff: Sean Simonson

Nakapalua seated. Brian Shreve to step down as MUSD representative, replaced by Roger Silveira. ACTION ITEM: Silveira's approval pending on Council.

II. PLEDGE of ALLEGIANCE

III. APPROVAL of MINUTES – Barring correction to the numbering of "VIII", the minutes from the July 17, 2014 meeting was approved.

Motion: Howard
Second: Strauss
Ayes: All

IV. PUBLIC FORUM

None

V. ANNOUNCEMENTS/CORRESPONDENCE

- National Preparedness Month Proclamation (October)
- Milpitas Family Bike Day is Saturday, 9/20, Gill Park along the Hetch Hetchy Trail to Augustine Park, 9:00 – 12:00.
- This week is Creek Clean Up.
- Troop 92's trailer was stolen; they are accepting donations for replacement.

VI. APPROVAL OF AGENDA – Motion:Howard

Second: Reutter
Ayes: All

VII. PRESENTATION: NONE

VIII. STAFF REPORT:

- A. **SAFE UPDATE:** 19 graduates from the August class.
- B. Communication van upgrades: delayed, but to be completed within a few weeks.

IX. NEW BUSINESS:

- A. SAFE Drill: good turnout, 30 in attendance plus HAM Radio operators. Fire recommended to SAFE Teams to have neighbors take notes of what they see in their neighborhood and relay information to 911 in emergency. SAFE Team Leaders meeting this weekend at Joseph Weinstein's to review for more training. ACTION ITEM: Cache 4 has a problem, to be inspected. All extinguishers at Cache 5 (Pomeroy) were expired. Look to a new style of lock, ABUS (German Locking System). Mapping and

communication was challenged. Learning of positions necessary through training (IC, planning, etc) Need more frequent drills. Forms to be corrected/cleaned up.

IX. UNFINISHED BUSINESS:

- A. SAFE Team Members to Sports Center Membership: EPC Recommends looking at the loss of revenue by current sports center members/SAFE Team then getting free membership. How many current SAFE members actually using the Sports Center? And how many commissioners are using Sports Center to compare?
- B. Make a Difference Day, Sat. Oct. 25: Albana to reach out to MDD Coordinator for more information. Looking for double booth - SAFE and RACES as part of EPC booth. Location TBD. Howard to coordinate a sign up list for the event. Gas meter shut off. Clendenin and Howard to get flyers. Email to be sent out once event details confirmed.
- C. New Drill Scenarios: Red Cross drill coming up, Berryhill to send info to commission once confirmed. Continue to brainstorm ideas.
- D. EPC Mission Goals: no update

X. ONGOING/UPDATES

- A. MyMilpitas Mobile App: still pending on Android app availability.
- B. EPC Flyers: Lalani to refill the Senior Center holders.
- C. Map Your Neighborhood (MYN): MYN flyer gives program overview. 250 copies are \$80, pass out at next years National Night Out event. ACTION ITEM: Clendenin to get DVDs to all members at Make A Difference Day. Discuss at November EPC.
- D. MCTV: Debra Lax no longer at MCTV
- E. Website: no defunct to report. Statistics report in November.
- F. Community and Faith Based: Reach out to Mr./Ms. Bamboat, Indian Community Center, to see if they are interested in EPC presentation. Compile list of churches with phone, name, email and address. Reach out to community social groups – Rotary, Kiwanis, Chamber
- G. Social Media: no updates

XI. ADJOURNMENT

The meeting was adjourned at 8:33 p.m.